

# Coshocton High School Bands

Tradition \* Innovation \* Discipline \* Esprit de Corps



**Marching Band  
Concert Band  
Jazz Reservation  
Solo and Ensemble**

**2009/2010  
Handbook**

## PURPOSE OF PERFORMANCE ORIENTED MUSIC COURSES

- I. To give the student the opportunity to enjoy music through active participation.
- II. To provide the foundational study which may lead to a career in music.
- III. To afford means of recreation, pleasure, and worthy use of leisure time
- IV. To develop skill and technical ability.
- V. To acquaint the student with a wide and varied repertoire of good ensemble and solo literature.
- VI. To serve and represent the school in public concerts, parades, competitions and other functions.
- VII. To help morale and maintain school spirit.
- VIII. To develop the personal character traits of leadership, poise, and dependability.

## MARCHING BAND

- A. SCHEDULING...All members of the marching band must have band on their schedule. Any exceptions must be cleared with the band director. J.V.S. and college option students may march in the band with the permission of the band director.
- B. REHEARSALS...Rehearsals are an important part of the band program, not only for the individual band member, but also for the unity and cohesiveness of the whole group. Whenever members are missing, it makes the task of the other members more difficult. All members are required to be at all rehearsals and practices. Refer to the Coshocton High School policy manual for excused absences. All excuses must be cleared with the band director before missing. Arrange your work schedule so you can be at practice. Please note the Athletic/ Event guideline followed by the C.H.S Music Department concerning which event to attend.
  1. 1 unexcused absence in a week will result in loss of third quarter privileges.
  2. 2 unexcused absences in a week will result in being sidelined for performance.
  3. Missing all rehearsals in a week for any reason may be cause for being sidelined.
- C. PERFORMANCES...One of the primary responsibilities of the band is to perform at various functions throughout the school year. All band members are required to attend all performances, no matter what they are. You will be given a performance schedule well in advance. Any extra performances will be voted on by the band. As with the rehearsal policy, the Coshocton High School attendance policy will be used to determine excused absences. Any excused absence must be cleared with the band director at least two weeks ahead of time.

D. DROPPING BAND...School policy is followed concerning the dropping of band as with any other course.

\* EVENT AND OTHER SCHOOL ACTIVITIES CONFLICT POLICY

If an event conflicts with another school activity:

NON-MUSIC ACTIVITY	MUSIC DEPT. ACTIVITY	GO TO
Practice	Rehearsal/ Meeting	Activity practice
Practice	Dress Rehearsal	Dress Rehearsal
Practice	Performance	Performance
Final Practice	Rehearsal/Meeting	Activity Practice
Final Practice	Dress Rehearsal	Activity Practice
Final Practice	Performance	Performance
Game/Meet/Perform.	Rehearsal/Meeting	Game/Meet/Perform.
Game/Meet/Perform.	Dress Rehearsal	Game/Meet/Perform.
Game/Meet/Perform.	Performance	++

++ In this instance the student must make a choice. All staff members will accept this decision with no penalty to the student.

\* Event Calendars will be distributed at the beginning of the Band season. Students will get a weekly calendar with corrected times. Students will follow this corrected Schedule.

E. GRADES...Grades are determined by a combination of your effort, attendance, attitude and performance. Dismissal from the band because of disciplinary reasons will result in an "F" for the year.

F. MUSIC...Each band member will receive a band music folder, a plastic flip folder and music. You will be responsible for that piece of music until it is collected. Any lost music will cost you 50 cents per sheet. You will be assigned a slot to keep your music in during the marching band season. You are responsible for your own music! Do not get into anyone else's music. If you need music see the band director or one of the music librarians.

G. INSTRUMENT CARE...Each band member is responsible for the care and upkeep of their Instrument. Brass players must have valve oil at their reach during rehearsals. Woodwind players must have extra reeds on hand at all times. It would be wise to purchase a box of reeds at the beginning of the year. Each band member will be assigned a slot in which to keep their instruments. You are responsible for putting away your instrument after each practice or performance. There are several groups in the band room each day, so it is important that you put your things away. PLEASE DO NOT USE ANYONE ELSE'S INSTRUMENT OR EQUIPMENT WITHOUT THEIR PERMISSION!!!!!!

H. UNIFORMS...All band members are responsible for the care and up keep of their uniforms. Here are the parts you should have with each uniform:

White Jacket, Black “BIB”trousers, Black socks, Black helmet, Black plume, Drill Masters.

- \* All members will be issued a garment bag
- \* Raincoats will be distributed whenever needed.
- \* The Auxiliary advisors will decide which uniform is to be worn for each occasion, with the approval of the band director.

1. All members are required to wear black drillmaster shoes.
2. Uniforms will be inspected before each performance. Anyone not passing inspection will not be permitted to march unless corrected.
3. When not in use, the uniform must be hung up neatly. Use a solid wood or plastic hanger instead of a wire hanger. There will be a \$10 fee charged for uniform parts left after a performance.
4. If your uniform gets wet, take it out of the garment bag and hang it up immediately to dry after you get home or else it will mildew.
5. Your uniform is a visual representation of you, your band and your school. Treat your uniform with respect. Members will wear their uniform in its entirety while in public, because you are always being judged.

I. FINANCIAL RESPONSIBILITIES

ITEM	APPPROX. COST
1. Black Drillmaster shoes	\$ 28.00/pair
2. Uniform cleaning during season	\$ 12.00

J. SUMMER BAND PRACTICE...The Marching Band usually starts practice for the fall season during the first two weeks of August. This is the pre-band camp time for practice. Band members are required to be at these practices unless they are on vacation with their parents. Any other excuse must be cleared with the band director. This would include such activities as Drum Corps or All-State Fair Band or Choir. Students involved in these activities would be expected to know all drills and music upon returning.

K. BAND CAMP...This is an important activity for the band. This is the week when most of the drills and music are learned for the major shows and competitions. The exact week of band camp will vary according to when school begins and the availability of an away camp. Complete and specific information on band camp time, cost, rules, etc. will be distributed during the first week of summer band practice. Attendance at band camp is mandatory unless cleared at least one month ahead of time. Students may be excused for other music related activities such as All-State Band, or Choir, or Drum Corps.

## BAND COUNCIL POSITIONS AND DUTIES

BAND PRESIDENT...Elected by band members. The band president is in charge of all band council meetings during the school year. He/She also listens to the concerns of the band members and presents his or her ideas to the band director or to the band council. In charge of organizing all band awards for the Music Department Banquet.

BAND VICE-PRESIDENT...Works with the band president, and assumes the responsibilities of the president whenever they are not present. The vice-president also works with band council on various projects.

BAND TREASURER...In charge of collecting money and writing receipts for any band activity. Works with the band secretary on these items.

BAND SECRETARY...Is in charge of all correspondence concerning the band. In charge of writing articles about the band and distributing them to the local newspapers and radios stations. They will also be in charge of making posters and other information promoting the band. Works with the band treasurer when doing fundraisers.

REPRESENTATIVES...One elected from each class. Listens to the concerns of the band members in their class and attends band council meetings to express their ideas and concerns.

UNIFORM CAPTAIN ...Student aide appointed by the band director. In charge of distributing and collecting all band uniforms and keeping records of all uniforms. Only the uniform captain is authorized to get any item from the uniform room. Please contact them if you have a uniform problem. The Uniform Captain and the Music Librarian are expected to help each other with their duties.

MUSIC LIBRARIAN... Student aide appointed by the band director. In charge of distributing and collecting all hand music. The Librarian is the only member permitted to get music from the band music library. The Uniform Captain and the Music Librarian are expected to help each other with their duties.

SECTION LEADERS...Appointed by the band director. Section Leaders are in charge of sectional practice during marching band practice. They are responsible for each member in their section knowing their music and to help them with any marching problems they might have.

## RULES AND REGULATIONS OP MARCHING BAND

### A. FOOTBALL GAMES

1. A specific time and place will be given where everyone will meet before the game. Adequate time will be given for warm up. Be on time!!!!
2. UNIFORMS...You will be given instructions before a performance concerning which uniform to wear and whether or not to wear it to the event or to change after you arrive at your destination. Members usually take their uniforms with them on longer trips. The Guard Advisor will instruct their unit as to which uniform they will wear. If there is any question the band director has the final say on which uniform will be worn.  
\*UNIFORMS ARE TO BE WORN AT ALL TIMES WHILE IN PUBLIC VIEW
3. INSPECTIONS...A uniform inspection will be held prior to each performance. Any member not passing inspection will not be performing until they correct the problem.
4. STAND SEATING...All members will sit in assigned seats or areas during football games. No outside people permitted in the band seating.
5. MUSIC...All members are required to play on all timeouts.
6. THIRD QUARTER...Refreshment time. All members must be back by the beginning of the fourth quarter. Band Council will meet the other band during the third quarter.
7. ATTENDANCE... As In other areas of performance, attendance at all football games is mandatory. A two week notice is required if you must miss a game, with a note signed by a parent. An unexcused absence could result in dismissal from the band and an "F" for the year.

### B. BUS RULES

1. Sit in seats for attendance.
2. Boys and girls will not be permitted to sit together on the bus.
3. Keep the noise to a minimum.
4. No throwing objects.
5. Headphone radios only
6. No obscene language (including songs)
7. No food, gum, or drinks, unless permitted by the bus driver.
8. Head and arms inside the bus at all times.
9. Do not use the back door unless permitted by the bus driver.
10. School rules and policies are in effect while riding the bus.
11. Policy for riding the bus:
  - a. All band members must ride the bus to an event.
  - b. Any band member not returning on the school bus must have written permission from their parents stating they will be providing transportation for the band member.

- c. As stated in the school policy, students are not permitted to ride with anyone other than their parents if they are not riding the bus.
- B. COMPETITIONS...the competition band will perform at four to six band competitions during the fall. State competition will be attained with a superior rating at a local competition.
1. REHEARSALS...Members are required to be on time for all practice for competitions. This is a critical time to go over last minute details
  2. UNIFORMS...As with football games, you will be told well ahead of time which uniform to wear, and whether to wear it to the competition or change after you get there. Uniforms are to worn at all times while in public view. DO NOT WEAR PARTIAL UNIFORMS.
  3. INSPECTIONS...To be held before each competition by the band director and/or the squad leaders. Any band member not passing inspection will not be permitted to perform until the problem is corrected.
  4. SEATING...All members must be in their designated seating area one hour after performing. You will be notified whether to wear uniforms or street clothes.
  5. CHAPERONES...Chaperones will take care of attendance plus any other problems that may arise. They will be instructed to enforce the rules. Members are expected to obey the instructions of Chaperones.
  6. GROOMING...Whenever we perform at a competition the band must look uniform. All hair (Including men's if it is long) must be kept under the hat, dangling earrings must be removed (everyone)
  7. EQUIPMENT BUS...See equipment bus guidelines.
  8. ATTENDANCE...All members are required to perform at all band Competitions. Any schedule conflict must be cleared at least two weeks before the scheduled event. Any additions or deletions from the Master schedule will discussed with the band and all members notified. It is the student's responsibility to notify their parents of any schedule changes.

#### AUXILIARY UNITS

COLOR GUARD...The members of the Color Guard are selected from students grades 9-12. Students trying out for the corps are given a chance to learn the fundamentals of flag twirling before the tryouts are held. The number of students selected is based upon the ability level of the participants in the tryouts. Parental permission plus faculty recommendation is required to try out.

FIELD COMMANDER...The field commander is selected from members of the band grades 10-12. Anyone trying out for field commander should have strong leadership qualities and an above average knowledge of music and marching fundamentals. **TRYOUT INFORMATION IS DISTRIBUTED IN THE SPRING BEFORE TRYOUTS.**

## JAZZ RESERVATION

- A. SELECTION...Members of the Jazz Reservation are selected from members of the Coshocton High School Band grades 9-12. Prospective members arrange for a tryout with the director. Members must be a member of the high school band to be a member of the Jazz Reservation. Any exception (such as football player) must make arrangements with the director before being accepted.
- B. REHEARSALS
- a. IN SCHOOL...The Jazz Reservation meets once a day during the school year. Choir, and Jazz students share the same time slot
  - b. AFTER SCHOOL...Students are required to attend all rehearsals and practices.
    - \* The school policy on excused absences is used by members of the Jazz Reservation...SEE STUDENT MANUAL
- C. PERFORMANCES...The Jazz Reservation performs at many school and civic functions throughout the school year; examples are included in the following list:
- 1. Elementary school concerts
  - 2. Apple Butter Stirrin' Festival at Roscoe Village
  - 3. The Coshocton Jazz Festival
  - 4. Jazz Festivals at other high schools or colleges.
- \*All members are required to perform at all concerts whether they are during or after school. Check the school policy on whether an absence is excused or unexcused. An unexcused absence from any performance may mean receiving an "F" for the year and dismissal from Jazz Reservation. Students should make themselves available to perform before they join the group.
- D. GRADES...to be determined by performance in class, attitude, and performances, including all concerts and festivals, during and after school.
- E. CREDIT...All Jazz Reservation members will receive one (1) credit for successful completion of the course.

## CONCERT BAND. GRADES 9-12

- A. SEATING...Members will be placed by the band director according to the students playing ability and the instrument needs of the hand. Anyone wishing to move up in the section may challenge any player ahead of them no matter which chair. Challenges will be held on Thursdays during the band period. Refusal to accept a challenge will result in losing that seat.
- B. GRADES...You will be graded according to your performance in rehearsals, performances, and attitude. This includes all concerts and contests.
- C. TARDINESS....Anyone entering the band room after the tardy bell rings will be

considered tardy, and must have a late slip to be admitted to class.

- D. START OF CLASS...Members must be in their seats two (2) minutes after the tardy bell rings ready for warm-ups. Detention will be given for habitual tardiness.
- E. REEDS AND EQUIPMENT..Students are responsible for purchasing their own reeds and equipment. C.A. House Music is at the high school on Thursday afternoon if you need any equipment.
- F. CONCERTS AND CONTESTS...The Concert Band performs at least two concerts plus the District 10 Band Competition each year. All band members are required to attend these events for a grade. The Coshocton High School attendance policy is followed as to whether an absence from any performance or practice is excused.  
\* NOTE: AN UNEXCUSED ABSENCE FROM ANY PERFORMANCE WILL RESULT IN AN "F" FOR BAND AND POSSIBLE DISMISSAL FROM BAND.
- G. STORAGE...All instruments must be kept in the instrument storage area in the slots, not on the floor.
- H. CONTEST MUSIC...All contest music must be played individually for the director before going to band contest.
- I. MUSIC FOLDERS...All music folders must be kept in the music storage cabinet whenever band rehearsal in not being held. Each folder is numbered. Be sure to bring folders back after practicing.

#### BAND ROOM RULES

1. Enter the band room before the tardy bell rings. After the bell you will have one minute to be in your seat with your music and instrument ready to play.
2. Warm up properly. Winds should play long tones, scales and arpeggios. Percussionists should warm up on practice pads or on the percussion cabinets, not on drums. Winds and percussionists should feel free to practice parts until the director steps onto the podium.
3. Ask for permission before entering the band office.
4. Do not use the band office phone without permission.
5. All music, instruments, and equipment must be put away after each rehearsal.
6. Play your instrument only.
7. No talking or extra playing after the director begins rehearsal.
8. No cell phones or texting during rehearsals.

9. No gum, food, or beverages (except water) are permitted in the band room during rehearsals. The only exception to this rule is break time during summer rehearsals.
10. Use only designated areas for rehearsals. Do not play in the halls.
11. Keep the band room neat and clean. Clothes, shoes and books should be kept in your locker, not in the band room.

## SCHOOL POLICY AFFECTING BAND ACTIVITIES

### I. ATTENDANCE

#### A. Excused absences

1. Personal illness/and or medical appointments.
2. Severe illness in the immediate family requiring student at home.
3. Death in the family.
4. Religious observance.
5. Quarantine.
6. Other legitimate reasons with prior approval by the band director or high school principal.

#### B. Unexcused absences:

- |                                |                                 |
|--------------------------------|---------------------------------|
| 1. Oversleeping                | 7. Suspension from school       |
| 2. Car trouble                 | 8. Truancy                      |
| 3. Missed the bus              | 9. Hunting                      |
| 4. Shopping                    | 10. Other absences not covered. |
| 5. Haircut and/beauty appoint. | 11. Work                        |
| 6. Baby sitting                |                                 |

### II. ATTENDANCE REQUIREMENTS FOR PARTICIPATION IN BAND

Students are required to be in school by 9:00 a.m. during the school day in which they participate in any school activity. This rule is especially applicable to activities that are normally after school activities such as sports, band, choirs, cheerleading, etc. In extreme unusual circumstances, the high school principal may make exception to this attendance regulation. This does not include previously excused absences such as a college visitation. Communication with the attendance officer however must be made ahead of time.

### III. ELIGIBILITY

Students in all extra-curricular activities, including band and choir must maintain at least a 1.5 Grade Point Average each six weeks grading period, in order to participate in that activity. If a student receives less than a 1.5 G.P.A. in a six weeks grading period, they have a six week probationary period to get their grades above a 1.5 average. Study tables are provided by Coshocton High School to provide every opportunity for the students to improve their grades. If they still have less than a 1.5 average after the probationary period, they will be ineligible to participate in band or any other activities for the next six weeks. Any student receiving below a

1.5 G.P.A. and not passing at least three academic subjects will be declared academically ineligible and not be permitted to perform at any after school band activities for that six weeks period.

### PEP BAND

The pep band is formed after the football season and performs at 11 home varsity basketball games and pep rallies. The pep band is open to students in the band program grades 9-12. Here are the guidelines for members of the pep band.

1. Any member signing up for pep band is required to perform at scheduled home games.
2. Members are to be with the band while it is performing and not at other places in the gym.
3. Each member is responsible for their own instrument and equipment before and after each performance.
4. The band will have the third quarter off and return at the end of the third quarter.
5. A schedule of all games will be given to each member before the season starts. The Pep Band does not play for away games or tournament games.

### SOLO AND ENSEMBLE COMPETITION

The Ohio Music Education Association sanctions a solo and ensemble competition each year for any student who wishes to participate.

**SOLO:** An individual performance in Class “A”, “B”, or “C”. with class “A” being the most difficult. Solos must be selected from the required list provided by the O.M.E.A. Competitions Committee.

**ENSEMBLE:** A Group of like or similar instruments performing in Class “A”, “B”, or “C”. The cost is paid by the Coshocton Music Boosters. Selections are chosen from the O.M. E.A. required list. All students are encouraged to participate in ensembles.

**DATES:** Performance dates vary from year to year. Check with your music teacher on the exact date and when the money is due.

## BAND-AIDES

BAND-AIDES...The primary responsibilities of the band-aides are during the marching band season. Their duties are as follows:

1. Set up and take down field markers.
  2. Help with placement of field equipment.
  3. Help with placement of pit equipment.
  4. Assist band directors and advisors.
  5. Help with loading and unloading of equipment bus during football games, parades and competitions.
  6. Help with placement of equipment at all football games and band competitions.
- \* Band-aides are not the personal servants of the band members. Each aide will be given specific duties to perform for each event.
  - \* Band-aides will follow the same guidelines and attendance policies that the other members of the band follow.
  - \* During the concert band season, band-aides assist with attendance and setting up the band room.

## 8TH GRADE MARCHING BAND MEMBERS

There will be a limited number of 8th grade members selected to perform in the Coshocton High School Marching Band.

### SELECTION PROCESS

In order to be considered to perform in the marching band 8th grade members must:

- \* Have the approval of the band director
- \* Have the approval and signature of the parent(s)

If selected to participate in the marching band 8<sup>th</sup> grade members must:

- \* Attend all summer rehearsals beginning approximately August 1.
- \* Attend Band Camp (usually held at Coshocton High School)
- \* Perform at all football pre-game and halftime shows.
- \* Perform at all Band Competitions (4 - 6)
- \* Perform at all local parades and civic functions